

### May 30, 2019

The Secretary,
Bombay Stock Exchange Limited
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai 400 001.
Fax No. 022 22723121

### **Sub: Submission of Secretarial Compliance Report**

### Dear Sir,

With reference to the captioned subject matter and pursuant to regulation 24A of SEBI(Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI Circular No. CIR/CFD/CMD1/27/2019 dated 8<sup>th</sup> February, 2019 please find enclosed herewith Annual Secretarial Compliance Report for the year ended 31<sup>st</sup> March, 2019.

Kindly take the same on record.

Thanking You

Yours faithfully

**For Bilcare Limited** 

D.K.Sharma

Company Secretary & CFO

Encl: As above

## Shekhar Ghatpande & Co.

Company Secretaries



Office: 13, 'Saraswati', 3rd Floor, 93, Rambaug Colony, Paud Road, Kothrud, Pune - 411 038

Tel.: 25435387, 8669602650 Mob.: 9422089343

Email: shekhar\_fcs1659@yahoo.com

# Shekhar Ghatpande

B.Com., D.T.L., FC.S.

Resi.: 'Atharva' Bunglow, Plot No. 17B, Lane No. 9, Shikshak Nagar, Survey No. 91/3, Kothrud,

Paud Road, Pune - 411 038

Tel.: 25396262,

To, The Board of Directors Bilcare Limited Gat No 1028 At Village Shiroli Tal Khed Rajgurunagar Pune-410505

Dear Sir/Madam,

Sub: Annual Secretarial Compliance Report for the year ended 31st March, 2019

I have been engaged by Bilcare Limited (hereinafter referred to as 'the Company') bearing CIN: L28939PN1987PLC043953 whose Equity Shares are listed on BSE Limited (Security Code: 526853) to conduct an Audit in terms of Regulation 24A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended read with SEBI's Circular No. CIR/CFD/CMD1/27/2019 dated 8th February, 2019 and to issue the Annual Secretarial Compliance Report thereon.

It is the responsibility of the management of the Company to maintain records, devise proper systems to ensure compliance with provisions of all applicable SEBI Regulations and circulars/ guidelines issued there under from time to time and to ensure that the systems are adequate and are operating effectively.

My responsibility is to verify compliances by the Company with provisions of all applicable SEBI Regulations and circulars/ guidelines issued there under from time to time and issue a report thereon.

My audit was conducted in accordance with Guidance Note on Annual Secretarial Compliance Report dated 3<sup>rd</sup> April, 2019 issued by the Institute of Company Secretaries of India and in a manner which involved such examinations and verifications as considered necessary and adequate for the said purpose. Annual Secretarial Compliance Report is enclosed.

Given at Pune on this 30th May, 2019

For Shekhar Ghatpande & Co

Company Secretaries

Shekhar Ghatpande Proprietor

FCS:1659 CP:782

## Shekhar Ghatpande & Co.

Company Secretaries

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Tel.: 25396262,

# Secretarial Compliance Report for the Year ended 31st March, 2019

## **Bilcare Limited** CIN: L28939PN1987PLC043953

#### I have examined:

- (a) all the documents and records made available to us and explanation provided by Bilcare Limited ("the listed entity"),
- (b) the filings/ submissions made by the listed entity to the stock exchanges,
- (c) website of the listed entity.
- (d) any other document/ filing, as may be relevant, which has been relied upon to make this certification,

for the year ended 31st March, 2019 ("Review Period") in respect of compliance with the provisions of:

- (a) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued there under; and
- (b) the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined by me includes: -

- (a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- (b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018; [ Not Applicable as there was no reportable event during the period under review]
- (c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011:



- (d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018; [Not Applicable as there was no reportable event during the period under review]
- (e) Securities and Exchange Board of India (Share Based Employee Benefits) Regulations, 2014; [ Not Applicable as there was no reportable event during the period under review]
- (f) Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008; [ Not Applicable as there was no reportable event during the period under review]
- (g) Securities and Exchange Board of India (Issue and Listing of Non-Convertible and Redeemable Preference Shares) Regulations, 2013; [Not Applicable as there was no reportable event during the period under review]
- (h) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
- (i) Securities and Exchange Board of India ( Depositories and Participants) Regulations, 1996;

and circulars/ guidelines issued thereunder;

Based on the above examination, I hereby report that, during the Review Period:

(a) The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder, except in respect of matters specified below:-

Sr.	Compliance Requirement	Deviations	Observations/ Remarks of the			
No.	(Regulations/ circulars / guidelines		Practicing Company			
	including specific clause)		Secretary			
-NIL-						

- (b) The listed entity has maintained proper records under the provisions of the above Regulations and circulars/ guidelines issued thereunder insofar as it appears from my/our examination of those records.
- (c) The following are the details of actions taken against the listed entity/ its promoters/ directors/ material subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars under the aforesaid Acts/ Regulations and circulars/ guidelines issued thereunder:

Sr.	Action taken by	Details	of	Details of action taken   Observations/					
No.		violation		e.g. fines, warning Remarks of the					
				letters, debarment etc.   Practicing Company					
				Secretary					
-NIL-									

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(d) The listed entity has taken the following actions to comply with the observations made in previous reports:

Sr.	Observations of	Observations	Action taken by the	Comments of			
No.	the Practicing	made in the	Listed Entity, if any	Practicing Company			
	Company	Secretarial		Secretary on the			
	Secretary in the	Compliance		actions taken by the			
	previous reports	Report for the		Listed Entity.			
		year ended					
Not Applicable since this Report is being issued for the first time and accordingly no action							
was required to be taken by the listed entity.							

Given at Pune on this 30<sup>th</sup> May, 2019 For Shekhar Ghatpande & Co

Company Secretaries

Shekhar Ghatpande Proprietor

FCS:1659 CP:782